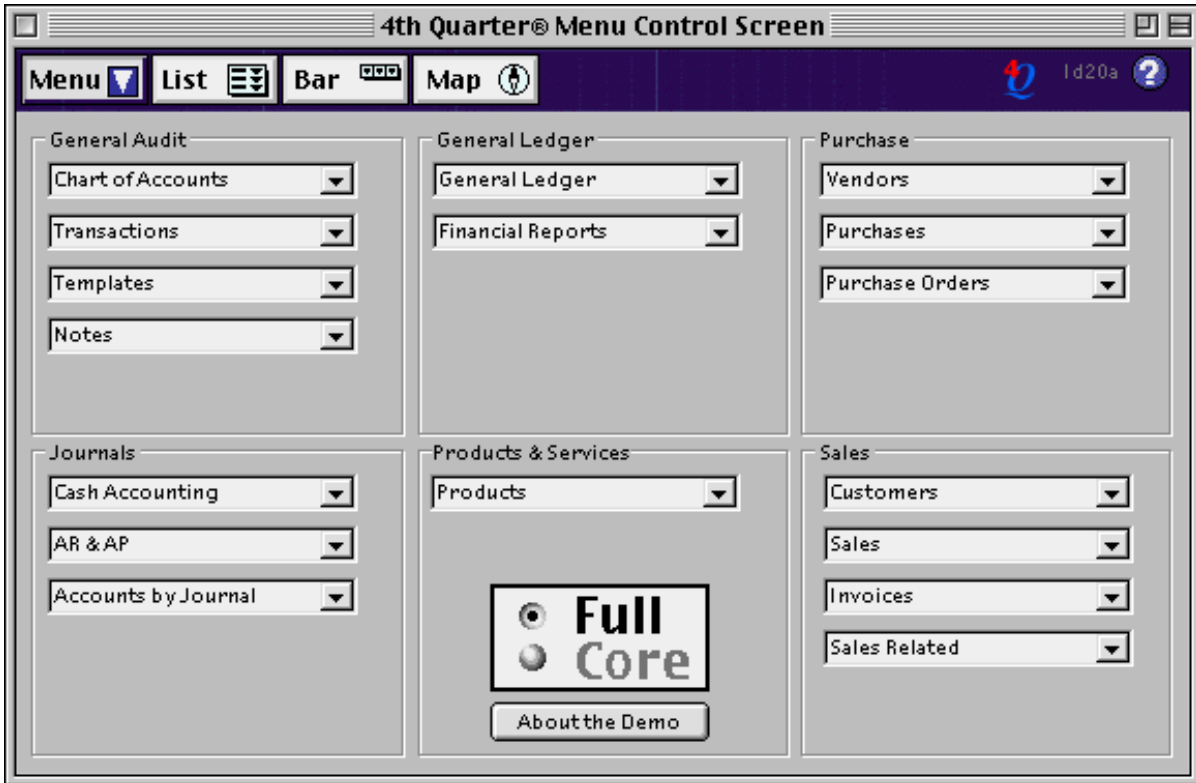
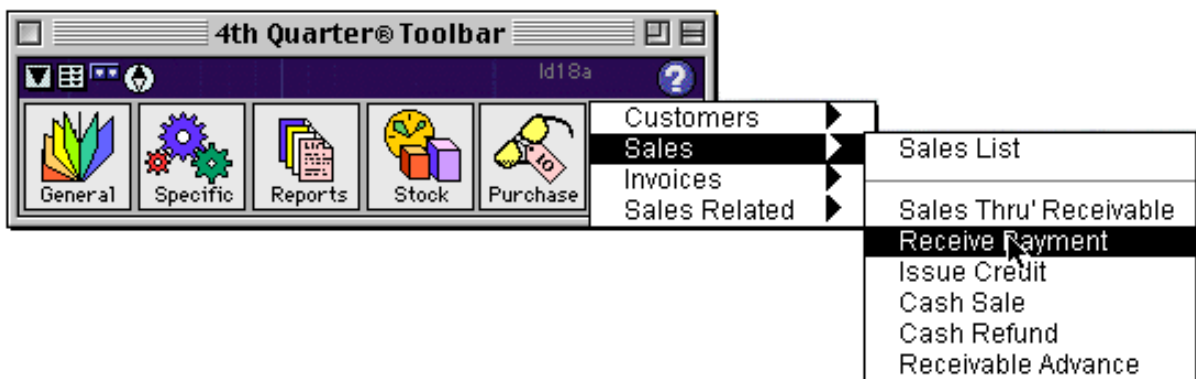


# 4Q Screen Shots

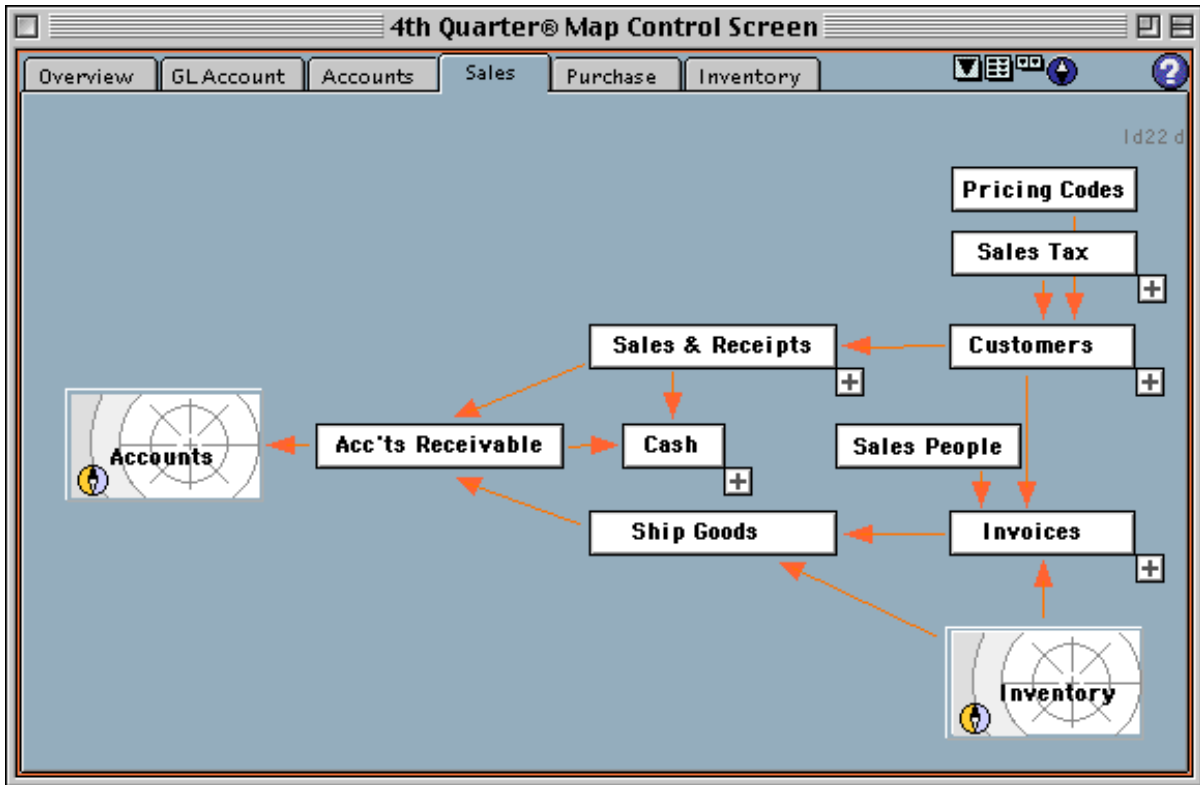
4th Quarter® Accounting Solution has over 600 hundred screens for entering information, controlling the application, and reviewing your business. The following screens exemplify the clean design and clarity of 4Q's user interface. The "?" icons can be clicked to display instructions specific to each location.



**Menu-View Control Screen:** 4Q's control screen can viewed in four different formats. The "menus" view is shown above. This provides access to all modules through popup menus.



**Bar-View Control Screen:** If you prefer you can view a more compact control screen named the "bar" view, shown below.



**Map-View Control Screens:** 6 map screens provide access through an button activated flow chart.

**Stock Invoice Entry: 1 of 1**

Customer Code: 80 Name: Margaret Buffery Company: The Crickbeater

Quote:  Batch Process:  Print on Entry:  Invc NR: 11 Service Format: [button]

Memo: There is a memo field that is printed on the invoice, and a separate memo field that is stored with the invoice record but is NOT printed. This "private" memo field is for your comments as may relate to the order, the customer, or the items involved.

Code	Serial NR	Item Name	Ordered	Shipped	Per Unit	Item Total	Tx
1-810		Fence Pole	15	15	€28.00	420.00	✓
1-840		Fence Chain 50'	6	2	€100.00	580.00	✓
1-980		Fence Gate	3	0	€55.00	165.00	✓

Subtotal: 1,115.00

Terms: NET 20 Latest Delivery: 10/24/2002

Paid by: Certified Credit Paid: 0.00 + Balance: 1,250.00 = Total: 1,250.00

Buttons: Previous, Next, Save, Cancel

**Stock Invoice Entry:** specifies line items and charges. There is a different screen for entering invoices for services.

**Receivable Account Allocation: 1 of 1**

Help ? i

Account: 11100.000-21 : Barry Inabritts      Balance:       A/c:

Linked: Customer: 15-Allen Correctional Institute      Pay. Avail:       All values in Dollars

Balance Due:       Account Details

Components: 4

Search...      Focus                       

X	Attr	Title	Due	T	Terms	Orig. Paid	Pay. Avail.	Orig. Debt	Bal. Due
X	AT	Partial payment, x...				1,926.00	1,926.00		
		Receivable Sale	08/12/2000		NET 30			968.00	968.00
		Receivable Sale	08/12/2000		NET 30			968.00	968.00
		Receivable Sale	08/12/2000		NET 30			968.00	968.00

Allocate to Items:      Create Transactions:

**Receivable Account Management:** matches receivable account payments with debts. Debts and payments can be matched in whole or in part, and the process can be done automatically or by hand. There are similar screens for payable accounts.

**Search by Transaction Criteria**

Search Criteria      More...      Tr150x

All Dates and Transaction Numbers  
 Transaction ID            to        
 Reference N#            to        
 Document N#            to        
 Credit No            to        
 Entry Dates            to        
 Effect Dates            to        
 Posted Dates            to        
 Due Dates            to        
 Discount Dates            to        
 Dr       Cr            to     

Search:  Alphabetically       Numerically

And Display Only Those That Are:

Posted       Yes       No       Either  
 Corrected       Yes       No       Either  
 Correcting       Yes       No       Either  
 Verified, or Recorded       Yes       No       Either  
 Reversing       Yes       No       Either  
 Period Closing       Yes       No       Either  
 on Suspense Acc.       Yes       No       Either  
 Restricted       Yes       No       Either

Go to the next page for additional criteria...  
NOTE: use wildcard character "\*" to extend searching.

Search and...     

Replace Selection       Add to Selection       Remove From Selection       Search in Selection           

**Account Search Criteria:** specify the properties of the accounts you're looking for. Locate records that match any or all criteria. Add to, remove from, replace, or locate within the currently shown items. Search screens of this type are provided for locating records in all areas of the program.